



Friday 14 February 2025

Dear Parents, Carers of Sixth Form students

I hope you are well and will be able to look forward to some quality time over the impending half-term.

In addition to the more celebratory and reflective Parent Bulletin issued today, this letter contains some key reminders as well as pointers for things you need to be aware of.

## 1. Exams and Exam Regulations

It's been really great to see so many students performing well in the recent Mock Examination window.

Results will be available in G4S in March.

One learning point from the Mocks is that a handful of students need to adhere to JCQ Regulations a little more attentively. JCQ is the agency responsible for ensuring exams are conducted properly and, while the vast majority of students listen and enact what is requested of them in repeated messaging, it's vital all students adhere.

However, some students did infringe the rules. For example, they took in undeclared medication, the backs of calculators, a watch. While we understand that such regulations may seem stringent and more exacting compared to when we say exams, they are the regulations and are there for a reason so please do re-visit them with your child:

[LINK TO EXAM REGULATIONS](#)

*Sanctions can include being refused a grade for their subject by the exam board.*

Thanks again for all the parental support in terms of managing anxieties, ensuring adherence to rules, establishing a strong work ethic...

## 2. Year 13 Lunchtime on a Friday –Staying on Site

To support the effective management of Sixth Form, as from Monday, February 24 our Year 13 students will not be able to leave site at 12:20 on a Friday. This is because they leave site at 13:20 anyway as Friday is an early finish. They will still have their lunch from 12:20-12:50 – they will just be expected to stay on site for that time on a Friday

Year 12 remain on lunch from 13:20-13:50 but are free to leave site at 13:20 on a Friday. The only exceptions to this are if students (very few) have a timetabled lesson or are allocated to Supported Study Tier 3 (which is Friday, P5).

On Monday-Thursday, Year 12 and Year 13 remain able to leave site at lunchtime as long as they ensure they return on time at the end of lunch.

### 3. Points of Contact

At any point, please do make contact:

- Year 12 student queries, Steve Taylor: [staylor@northleamington.co.uk](mailto:staylor@northleamington.co.uk)
- Year 13 student queries, Miles Schofield: [mschofield@northleamington.co.uk](mailto:mschofield@northleamington.co.uk)
- Head of Sixth Form, Steve Taylor: [staylor@northleamington.co.uk](mailto:staylor@northleamington.co.uk)
- Welfare, Attendance & Study Support Officer, Kimberley Lunn: [klunn@northleamington.co.uk](mailto:klunn@northleamington.co.uk)
- Sixth Form Manager (administrative queries), Nic Short: [nshort@northleamington.co.uk](mailto:nshort@northleamington.co.uk)

Alternatively, you can email your child's tutor: [Link to list of tutors and their email](#)

I hope you have a restful and pleasant weekend.

Yours faithfully,



Steven Taylor

Senior Assistant Head-teacher (inc. Head of Sixth Form)