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April 2023

Dear Parents/Carers

## **YEAR 12 SUBJECT EVENING FOR PARENTS/CARERS** **Monday 15 May from 4.30 – 7:15pm**

It is with pleasure that I write to inform you of the arrangements for the Year 12 Subject Evening, which will take place face-to-face in school.

All bookings for subject evening will be done via SchoolCloud. Appointments can be made from Tuesday 2 May at 5pm and will close on Monday 15 May at 9am.

A number of students may have two teachers in some subjects, and where this is the case the system will allocate you one of these to book with.

As this is a subject evening you will be unable to book appointments with your child's Form Tutor due to their subject commitments. If you do wish to speak to them at any point during the year then please contact them directly via e-mail.

The attached guide will step you through the process of booking appointments.

All appointment lengths are 5 minutes and we would encourage you to start with any specific questions to ensure there is sufficient time for these to be answered. If you need longer with a member of staff they may ask you to make an appointment to speak to them at another time, in order to keep the evening running smoothly. Year Leaders and members of the Senior Leadership team will be available for any general questions in the student services area.

The most recent attainment and engagement data will be available via GO 4 Schools in advance of the evening and we would encourage you to re-visit this prior to the appointment and to be ready to ask any specific questions you have.

If you have any issues or queries with booking appointments then please contact [data@northleamington.co.uk](mailto:data@northleamington.co.uk).

It is strongly advised that your child also attends the evening to allow them to hear the feedback their teachers provide.

As ever, if there are any more general questions in relation to the Sixth Form please do make contact.

I hope you have a restful and pleasant weekend.

Yours faithfully,

Steven Taylor  
Senior Assistant Head-teacher (inc. Head of Sixth Form)