



October 2023

Dear Parents, Carers

I hope you are well and your child is looking forward to the imminent half-term break.

This letter contains some key reminders as well as pointers for things you need to be aware of.

## 1. Meet the Tutor Event and Communications

It was great to meet so many of you this week at the Meet the Tutor Event and hopefully of real use to you. For those of you unable to attend, we hope to see you at future events but please always make proactive contact as you see fit:

- Assistant Head of Sixth Form (Y12) Mr Schofield: [mschofield@northleamington.co.uk](mailto:mschofield@northleamington.co.uk)
- Senior Assistant Headteacher/Head of Sixth Form Mr Taylor: [staylor@northleamington.co.uk](mailto:staylor@northleamington.co.uk)
- Sixth Form Manager Ms Short: [nshort@northleamington.co.uk](mailto:nshort@northleamington.co.uk)
- Attendance, Study Support and Welfare Officer Miss Parkes: [kparkes@northleamington.co.uk](mailto:kparkes@northleamington.co.uk)

Alternatively, you can email your child's tutor.

## 2. 'Transition to Year 12' Parent Survey

Each year at this point, we invite the parents of Y12 students to share with us their views on their child's transition in to the Sixth Form. The survey complements the opportunity for Parent Voice had at the Meet the Tutor Event and elsewhere. This is undertaken via an anonymised MS Form which can be found [here](#)

If you raise any issues within this survey, please exercise your judgement as to whether you waive the anonymity and include your name at the bottom of MS Form. This will better-enable us to address any issue raised.

## 3. Work Experience

We have confirmed that w/c Monday, July 8<sup>th</sup> will be our Year 12 Work Experience Week in 2024. The process for this begins in earnest directly after Christmas but please have the date in diaries and possibly see if any workplaces you are aware of that may be able to support with placements – for either your child or others. We do provide support where possible but expect the process to be largely organised by students themselves.

*I hope you have a great weekend and that England continue to defy expectations in the Rugby!*

Yours faithfully,

Steven Taylor  
Senior Assistant Head-teacher (inc. Head of Sixth Form)